

## **E.U.S. EXECUTIVE COMMITTEE MEETING**

Amended March 2005

Amended August, 2016

### **Article 1: Purpose**

- 1.1 All executive committee meetings shall be run in accordance with Article 18 of the Constitution of the Engineering Undergraduate Society of McGill
- 1.2 Any E.U.S. member can request time at the beginning of an executive committee meeting to make a presentation or a report but may not be present during the discussion period.

### **Article 2: Confidentiality**

- 2.1 Executive meetings are closed unless there is a unanimous consent to admit any outside parties.
- 2.2 Topics discussed in executive committee meetings are confidential due to information which may be detrimental to an individual/group's reputation or to a project or to an existing relationship with an external organization.
- 2.3 Topics discussed may be revealed only if they will be brought to council as a motion or as an announcement.
- 2.4 Executive committee meeting minutes are confidential.

### **Article 3: Executive Committee Meeting**

- 3.1 The date and time of the following executive committee meeting shall be determined at the current executive committee meeting.
- 3.2 All executives must attend executive committee meetings unless a valid reason is communicated to the President at least one day prior to the meeting.
- 3.3 Debates shall continue until a common consent is reached among the executives.